



**CHIPPAWA LIONS CLUB**  
 3970 Welland St. P.O. Box 935, Niagara Falls, Ontario L2E 2L4  
 (905) 295-6219

**HALL RENTAL CONTRACT (MAIN HALL AND PARKING LOT)**

Lessee Name:			
Address:			
Telephone:		Email Address:	

Type of Event:		Number of Guests (max 100)	
Date of Event:		Time:	
Bar Required (Y/N)		Special Occasion Permit (Y/N)	
<b>NOTE: Special Occasion Permit requires we are provided with proof of insurance 1 week prior to event</b>			
Kitchen Required (Y/N)			
Hall Set Up Date/ Time			

Damage Deposit Recv'd	\$100.00	TYPE	DATE	Sign
Damage Deposit Returned	\$	TYPE	DATE	Sign

Hall Rental Cost:				
Cleaning Fee:				
Set-Up Charge:				
Bartenders:	(Indicate Number Required)			
Kitchen:	(Lessee MUST clean kitchen after use)			
Other:	Description			
<b>Total Charge:</b>				
Booking Deposit Received:	100.00	Payment Type	Date	
<b>Total Balance:</b>				
Final payments must be received prior to the event start time				
<b>Balance Received:</b>		Payment Type	Date	

**E-transfer email = chippawalions@gmail.com**

<b>Bartenders (cash at end of event)</b>	\$	# Hours	Rate	Total	Sign
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**NO CONFETTI OF ANY KIND ALLOWED IN HALL – INCLUDING CONFETTI FILLED BALLOONS**

Notes:  
 If Lessee is serving liquor, they MUST use Club Bartenders, they are required to obtain a special Occasion Permit and provide The Chippawa Lions Club with a copy of the permit and insurance at least 7 days prior to the event. The Insurance policy MUST name the Chippawa Lions Club Inc. as a named insured and be for no less than \$5,000,000.00  
 Rental charges vary according to the day required.  
 Lessee MUST clean kitchen if used at the end of the event.  
 Cleaning Fees are non-refundable.  
 Booking deposit must be paid when booking the date. Forms of payments are cash, e-transfer or cheque. Final balance must be paid cash or e-transfer prior to the day of the event.  
 NO OUTSIDE ALCHOL IS PERMITTED TO BE BROUGHT INTO THE HALL WHETHER FOR SALE OR NOT.

**1. Responsibility of the Chippawa Lions Club:**

Chippawa Lions Club must provide bartenders for events where liquor is sold or served.  
 Chippawa Lions Club to provide 1 refrigerator for food.  
 Chippawa Lions Club to provide lighting, washroom facilities, warming ovens and garbage bags.  
 When alcohol is being sold or served the Chippawa Lions Club bartender(s) shall dispense all beverages.  
 The Chippawa Lions Hall is provided by the Chippawa Lions Club as-is and the Chippawa Lions Club make no warranty regarding the suitability of the space for the Lessee's intended use.

**2. Responsibility of Lessee:**

Final balance is to be paid in full prior to the day of the event, prior to the start time. Damage deposits will be issued to the Lessee within 5 days via cheque. Rental charges may be paid in cash or e-transfer only. Booking and damage deposits may be paid using e-transfer, cash or cheque. We do not accept credit card or debit payments for hall rentals or damage deposits.

The Lessee hereby indemnifies and holds harmless the Chippawa Lions Club, its Directors, Executive and Members from any damages, actions, suits, claims or other costs (including reasonable attorney fees) arising out of or in connection with any damage to property or any injury caused to any person (including death) caused by the Lessee's use of the space, including any acts or omissions on the part of



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the Chippawa Lions Club, its employees, officers, directors, independent contractors, or other agents. The Lessee shall notify the Chippawa Lions Club of any damage or injury of which it has knowledge in, to, or near the space, regardless of the cause of such damage or injury.

For events where alcohol is served or sold, the Lessee shall provide a certificate of liability insurance naming the Chippawa Lions Club as a named insured in the amount of five million (\$5,000,000.00) dollars. Such certificate must be provided 7 days in advance of the event date.

Lessee is responsible for compliance with all Alcohol and Gaming Commission of Ontario Legislation and Regulations and Liquor License Act Legislation and Regulations and all other Liquor Legislation and Regulations and all Federal, Provincial and Municipal Legislation, Regulations and By-laws. Lessee hereby indemnifies and saves harmless the Chippawa Lions Club, it Directors and Members for any charges laid as a result of any violations of any legislation.

Lessee is responsible for any damage to property at the Chippawa Lions Club. If any damage occurs, the damage deposit will be forfeited, but in no way does this limit the amount that the Chippawa Lions Club may claim for damages.

Lessee is responsible for all lost or stolen articles. Chippawa Lions Club is not responsible for lost or stolen articles.

Lessee is to ensure that no confetti be allowed in the hall. Lessee is to remove all decorations at the conclusion of the event.

Lessee shall not remove any property belonging to the Chippawa Lions Club.

Lessee is responsible for seeing that all music is stopped at 1:00am. Lessee is responsible to have all guests off the premises by 1:30am. Chippawa Lions Club is not responsible for items left by the Lessee or its guests after the time of departure.

Lessee is responsible for the clean-up of kitchen, including but not limited to sweeping, mopping, cleaning pots, pans, dishes, silverware and utensils, all of which are to be put away, failing which the damage deposit will be forfeited.

Lessee is to ensure the kitchen is left clean and no loss occurs to Lion's inventory, failing which the damage deposit will be forfeited.

Lessee is to ensure that the maximum capacity of 100 people at the hall is adhered to. All arrangements for setup call Lion Rachelle Corrigan 905-358-4470. The hall can be reached at (905) 295-6219. Email: [chippawalionsrental@gmail.com](mailto:chippawalionsrental@gmail.com) . Lessee hereby indemnifies and saves harmless the Chippawa Lions Club, its directors and members from any loss, injury or damages sustained as a result of the rental of the hall herein, whether by accident or through negligence.

**3. Caterers:**

Caterers must be approved by the Chippawa Lions Club, in their absolute discretion.

**4. Cancellation Policy:**

Cancellations are allowed up to 14 days prior to the event date and deposit is refundable. Cancellations less than 14 days prior to the event date can be re-scheduled pending availability of dates, however no refunds of deposits are allowed.

Date: \_\_\_\_\_ Lessee: \_\_\_\_\_

Date: \_\_\_\_\_ Chippawa Lions Club: \_\_\_\_\_